

The minutes of the Village of Waterville Board of Trustees board meeting held on December 8th, 2025. Minutes to be approved at the next board meeting on Monday, January 12th, 2026.

In attendance: Mayor - G. Ostrander, DPW Superintendent J. Bechy, Village Clerk/Treasurer – G. Barnes, Village Attorney S. DiGiorgio, CEO B. Bialek, Trustees: L. Stern, Trustee Conners

Not in attendance: Trustee A. Briggs, Trustee B. Bogan

Public in attendance: Patty Louise, Gene Whipple, Caleb Rotach, Noah Jandreau, Dan Nichols, Samantha Dart (?)

1. Meeting called to order at 7:00pm
2. Mayor Ostrander informed the board that he received a letter of resignation from Trustee Hilley. Mayor Ostrander appointed Kaleigh Conners to finish out the term of the vacant seat which ends on March 31, 2026. Trustee Conners was sworn in prior to the start of the meeting.
3. Approve the minutes of November 24th, 2025 Board meeting

Motion to Approve – L. Stern	2nd – K. Conners	Carried
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4. Purchase Order(s) to approve

Motion to Approve – L. Stern	2nd – K. Conners	Carried
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5. Approve Audit of Expense General Fund and CD (Special Grants) Abstracts

Motion to Approve – L. Stern	2nd – K. Conners	Carried
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6. Public Participation
 - Dan Nichols submitted a Facility Use Form to use the Fire House and a Letter of Request to have the Parade of Lights on November 27, 2026. **Trustee Stern made a motion to approve both requests. Trustee Conners seconded. Motion was carried.**
7. Department Head's Reports
 - DPW Superintendent Bechy
 - A help wanted ad was placed for a PT Laborer to replace Jake Jones, who resigned at the end of November. Two applications were received (one was not approved by Civil Service). Douglas Weaver was interviewed and DPW Bechy would like the board's approval to hire him for 3 days/week.

Motion to approve applicant – G. Ostrander	2nd – L. Stern	Carried
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 - A tractor trailer accident happened on 11/26 that took down a decorative light pole, a tree, and a guard rail. The truck's insurance is paying for the damages. The light pole cost is \$6900.
 - Fuel bids are due by December 22nd. Bid results will be emailed to board members for approval on the third week of December.
 - Presented November's DPW report.
 - Fire Chief Waufle - Absent
 - FC Waufle contacted the Mayor regarding a State grant they would like to apply for. The grant awards up \$7000 with a 50/50 match. The grant is due Dec. 22. If awarded,

the fire department would purchase additional pumps and generators. The grant will be awarded early February and recipients have 6 months to expend funds. **Trustee Stern made a motion to allow the fire department to apply for the grant. Motion was seconded by Trustee Conners. Motion was carried.**

- CEO Bialek
 - Received a new permit request for 333 Stafford Ave. Will review the permit application and discuss the work schedule with the homeowner.
 - Will be inspecting 131 E. Main St. to see if they can proceed with work.
- Clerk/Treasurer Barnes
 - Since there is not a board meeting at the end of the December, pay abstracts will be emailed to the board along with the fuel bid results on the 3rd week of December for the board's approval.
 - NYS is now mandating all Village employees, elected officials, and Village volunteers who use any type of Village computers or emails take an annual Cyber Security training.

8. Trustee's Reports/Old Business

- Trustee Stern – SWOCO's last meeting of 2025 is on 12/11 at 6:30pm.

9. Mayor's Report

- Mayor Ostrander is looking at combining the responsibilities of the Zoning committee with the Planning Board. Asked the board if they had any names of people who would be interested in serving on this board.

10. Adjournment, the next meeting will be Monday, January 12, 2026 at 7pm.

- **Motion to adjourn – K. Conners 2nd – L. Stern Motion Carried**
- **Time – 7:36 pm**

Village Clerk's Signature

Date