

The minutes of the Village of Waterville Board of Trustees board meeting held on January 12<sup>th</sup>, 2026. Minutes to be approved at the next board meeting on Monday, February 9<sup>th</sup>, 2026.

**In attendance:** Mayor - G. Ostrander, DPW Superintendent J. Bechy, Village Clerk/Treasurer – G. Barnes, Village Attorney S. DiGiorgio, Trustees: L. Stern, K. Conners, B. Bogan

**Not in attendance:** Trustee A. Briggs, CEO B. Bialek

**Public in attendance:** Patty Louise, Gene Whipple, Lori-Anne DeAgrella, Meredith Leland, Mary Fallon, John Mariani, Mark Mowrey

1. Meeting called to order at 7:00pm

2. Approve the minutes of December 12<sup>th</sup>, 2025 Board meeting

**Motion to Approve – L. Stern**      **2<sup>nd</sup> – K. Conners**      **Carried**

3. Purchase Order(s) to approve

**Motion to Approve – B. Bogan**      **2<sup>nd</sup> – K. Conners**      **Carried**

4. Approve Audit of Expense General Fund , TA Fund, Special Grants dated 12/22/25 (board approved via email on 12/22/25), General Fund dated 1/12/26

**Motion to Approve – B. Bogan**      **2<sup>nd</sup> – L. Stern**      **Carried**

5. The Village Board set February 2<sup>nd</sup>, 2026 at 5pm for the first Budget Workshop

6. **Trustee Stern made a motion to approve Resolution #1 of 2026** to change the date of the Local Village Election from Tuesday, March 17<sup>th</sup>, 2026 to Wednesday, March 18<sup>th</sup>, 2026 at 122 Barton Ave. from 12pm-9pm. **Trustee Bogan seconded the motion, Motion carried.**

### **Resolution #1 of 2026**

**Whereas**, it is the responsibility of the Village of Waterville Board of Trustees to designate the date of the local elections by a formal resolution; and

**Whereas**, the local elections for two members of the Board of Trustees within the Village of Waterville will be held in 2026; and

**Whereas**, pursuant to election law the general village election shall be held on the third Tuesday of March; and

**Whereas**, in any year in which the third Tuesday of March falls on the seventeenth day of March (St. Patrick's Day), the state designates that the elections shall be held on the eighteenth day of March.

Therefore, be it resolved that the 2026 local elections for the Village of Waterville will be held on Wednesday, March 18, 2026 at 122 Barton Avenue from 12:00 p.m. until 9:00 p.m.

## 7. Public Participation

- Meredith Leland, who is Chairwoman of the Waterville Beautification Committee, asked the Board whether the Village had a tree ordinance. Mayor Ostrander said that the Village currently does not have any tree ordinances. DPW Superintendent Bechy stated that when he first started as Superintendent there was talk of trying to pass a tree ordinance, but the Board never did anything with it. VA DiGiorgio said she could draft a tree ordinance for the Village.  
Mark Mowrey, who is also on the committee, asked if the Village had a tree plan. DPW Bechy responded that the Village does have a tree plan. The Village hired a company several years back to take an inventory of all Village owned trees. The inventory tracks where each tree is located, what type of tree, and any health issues or concerns each tree has. Committee members asked if they could obtain that information. This information and the tree ordinance are necessary for the committee to apply for the Village to become a Tree City USA.  
Mayor Ostrander asked the committee to provide the Board with a list of all members for the Village's record.

## 8. Department Head's Reports

- DPW Superintendent Bechy
  - Davis Ulmer submitted a Fire Alarm Inspection Agreement to the Village. The annual fire alarm inspection for all municipal buildings will be done in the spring. The cost per building is \$560 for a total annual cost of \$2800.  
**Motion to approve agreement – K. Conners 2<sup>nd</sup> – L. Stern Carried**
  - Stark Tech submitted an annual service agreement to service the generator at the Sewer Plant. Maintenance is done twice per year and billed in two installments for a total of \$1289.50 annually.  
**Motion to approve agreement – B. Bogan 2<sup>nd</sup> – G. Ostrander Carried**
  - DPW Bechy asked for the Board's approval to change the employee status of Doug Weaver from part-time to full-time.  
**Motion to approve – B. Bogan 2<sup>nd</sup> – L. Stern Carried**
  - The annual Lead & Copper Inventory report has been submitted to the State. The Village currently has 13 Lead Lines, 26 Galvanized, and 27 Unknown.
  - Presented monthly DPW report.
- Clerk/Treasurer Barnes
  - A Request for Proposals for Profession Grant Writing Services has been submitted to NYS Contract Reporter. The submission deadline is January 29<sup>th</sup>. The Board will need to review and score all submitted proposals.
  - A NYS DOT TAP Grant pre-application is being prepared to be submitted on January 15<sup>th</sup>. The pre-application is mandatory for the Village to apply for the 2026 NYS DOT TAP grant.

- Cl/Tr Barnes submitted the following budget transfers for approval:

**From A Contingency A0.1990.400 to:**

• Fire Dept. Cancer Benefit Insurance A0.3410.800	\$1626.00
• Pedestrian Street Light Repair A0.5182.470	\$5500.00
(Received \$4000 from insurance for truck hitting decorative light pole)	
• State Retirement A0.9010.800	\$3859.50
(Approved at previous meeting, but was not in minutes)	
• Village Hall Utilities A0.1620.490	\$2500.00

**From F Contingency F0.1990.400 to:**

• Village Hall Utilities F0.1620.490	\$1000.00
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**From F Fund Balance to:**

• State Retirement F0.9010.800	\$10,929.75
(Approved at previous meeting, but was not in minutes)	

**From G Contingency G0.1990.400 to:**

• Village Hall Utilities G0.1620.490	\$1000.00
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**From G Fund Balance to:**

• State Retirement G0.9010.800	\$10,929.75
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**Trustee Bogan made a motion to approve the transfers. Trustee Conners seconded the motion. Motion was carried**

9. Trustee's Reports/Old Business

- Trustee Bogan
  - The Republican and Democratic Caucus will be held on Tuesday, January 20<sup>th</sup> at 6:30pm for the Republicans and 7:00pm for the Democrats. The Caucus will be held at the Village Hall. Trustee Bogan and Trustee Conners will be up for re-election.
  - Waterville First will be hosting an event on January 19<sup>th</sup> from 4pm-7pm to kick off 2026 and celebrate the accomplishments of 2025. Additionally, Waterville First will be recognizing the many business and personal accomplishments of Bob and Joanne Treen.
- Trustee Stern – Wanted to acknowledge the Oneida County Sheriff's for their increased traffic enforcement within the Village.
- Trustee Conners – Wanted to make an official request for Codes Enforcement Officer Ben Bialek to investigate codes issues at the property at 115 Berrill Ave. Mayor Ostrander stated the CEO Bialek was aware of the codes issue at the property. He has been trying to reach the owner, but the Village was recently informed that the owner is now deceased.

10. Mayor's Report – The Village is looking for any Village residents who would be interested in joining the Village Planning Board or the Zoning Board. Anyone interested should reach out to the Mayor to learn more about the requirements.

11. Adjournment, the next meeting will be Monday, February 9<sup>th</sup>, 2026 at 7pm.

- **Motion to adjourn – B. Bogan**
- **2<sup>nd</sup> – K. Conners**
- **Motion Carried**
- **Time – 8:15 pm**

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Village Clerk's Signature

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Date