

The official minutes of the Village of Waterville Board of Trustees board meeting held on July 28th, 2025. Minutes to be approved at the next board meeting on Monday, August 25th, 2025.

In attendance: Mayor - G. Ostrander, Village Clerk/Treasurer – G. Barnes Village Treasurer, Village Attorney S. DiGiorgio, CEO B. Bialek, Fire Chief J. Waufle, Trustees: L. Stern, Trustee B. Bogan, Trustee A. Briggs

Not in attendance: DPW Superintendent J. Becchy, Trustee A. Hilley

Public in attendance: Patty Louise

1. Meeting called to order at 7:00pm
2. Public Hearing #1 regarding the 2025 Small Cities CDBG application was opened at 7:04pm
Motion to open made by G. Ostrander 2nd – B. Bogan Carried
No public comment
Motion to close made by G. Ostrander 2nd – L. Stern Carried
Time closed 7:05pm
3. Public Hearing #2 regarding proposed Local Law #3 – Waiving Residency Requirements for the Codes Officer was opened at 7:05pm.
Motion to open made by G. Ostrander 2nd – L. Stern Carried
No public comment. VA DiGiorgio clarified to the Board that the law waives the residency requirement that the Codes Officer does not need to live within the Village but do need to live within Oneida County.
Motion to close made by G. Ostrander 2nd – Amanda Briggs Carried
Time closed 7:06pm No vote to accept Local Law #3 was made
4. Approve the minutes of June 23rd, 2025 Board meeting
Motion to Approve – L. Stern 2nd – B. Bogan Carried
5. Purchase Order(s) to approve
Motion to Approve – A. Briggs 2nd – B. Bogan Carried
6. Approve Audit of Expense Abstracts **GEN ABS FY 5/31/25, 7/2/25, 7/28/25, TA ABS 7/2/25, 7/28/25**
Motion to Approve – B. Bogan 2nd – A. Briggs Carried
7. Fiscal year 2025-25 budget transfers from Fund Balance to:
 - A0.5182.400 Street Lighting \$199.27
 - F0.1420.400 Lawyer Contractual \$792.50
 - F0.8320.490 Water Supply Utilities\$240.00
 - G0.1710.400 Lawyer Contractual \$240.00**Motion to approve budget transfers made by B. Bogan 2nd – L. Stern Carried**
8. Public Participation
No Public Participation

9. Department Head's Reports

- Fire Chief Waufle
 - Oriskany Falls, Deansboro, and Waterville Fire Departments are meeting to discuss a mutual aid agreement to assist one another during daytime hours when coverage is low.
 - Mayor Ostrander congratulated Fireman Dan Freibell on winning the ice cream eating contest for the 10th year in a row.
 - Mayor Ostrander asked FC Waufle about the body work that needs to be done on some of the trucks. FC Waufle said that he is getting a quote from a body shop in Kirkland.
- CEO Bialek
 - 15 permits were issued for June and July
 - Received a call from a resident of Schoolhouse Apartments regarding codes concerns. CEO Bialek met with some residents and with the Conifer manager. Some of the complaints were codes issues that the manager would be looking into.
 - Open hours for Codes will be held for the month of August every Tuesday from 5pm – 7pm.

10. Trustee's Reports/Old Business

- Trustee Bogan
 - Summer concerts have been going well. Thanks Laurie Fuess for announcing the bands in his absence. Trustee Bogan also thanked Amanda Briggs for running another great year of summer rec.
- Trustee Briggs
 - Summer Rec has 62 students registered and the program has been going well. Trustee Briggs thanked Mayor Ostrander and the DPW crew for bringing more picnic tables to Babbott Park for summer rec.

11. Mayor's Report

- **Mayor Ostrander made a motion to go into executive session to discuss personnel**
2nd – A. Briggs Carried Time in 7:24pm

Trustee Bogan made a motion to come out of executive session
2nd – L. Stern Carried Time out 7:41pm
- **Mayor Ostrander made a motion to give Clerk/Treasurer Barnes a \$1.00/hour raise to cover the extra administrative work for the three grants in process.**
2nd – B. Bogan Carried

12. Adjournment, the next meeting will be Monday, July 28th, 2025 at 7pm.

- **Motion to adjourn – B. Bogan 2nd – L. Stern Motion Carried**
- **Time – 7:43 pm**

Village Clerk's Signature

Date