

The official minutes of the Village of Waterville Board of Trustees board meeting held on June 9th, 2025. Minutes to be approved at the next board meeting on Monday, June 23rd, 2025.

In attendance: Mayor - G. Ostrander, Village Clerk/Treasurer – G. Barnes Village Treasurer, DPW Superintendent J. Bechy, Village Attorney S. DiGiorgio, Trustees: L. Stern, Trustee B. Bogan, Trustee A. Hilley, Trustee A. Briggs

Not in attendance: CEO B. Bialek, Fire Chief J. Waufle

Public in attendance: Patty Louise, Meredith Leland, Ashley Olin

1. Meeting called to order at 7:00pm

2. Approve the minutes of May 28th, 2025 Board meeting

Motion to Approve – B. Bogan **2nd – A. Hilley** **Carried**

3. Approval of Purchase Order(s)

Motion to Approve – A. Briggs **2nd – L. Stern** **Carried**

4. Approve Audit of Expense Abstracts **GEN ABS 5/28/28 and 6/9/25, CDBG ABS 5/29/25**

Motion to Approve – A. Hilley **2nd – B. Bogan** **Carried**

5. Approve budget amendments for the new fiscal year 2025-26

A0.5110.460 – Streets Vehicle Maint \$10,000

A0.9060.802 – COBRA Admin \$300

Motion to Approve – L. Stern **2nd – A. Hilley** **Carried**

6. Fiscal Year 2024-25 Budget Transfers

	BUDGET CODE	DESCRIPTION	AMOUNT
FROM		FUND BALANCE	-\$1,071.00
TO	A0.3620.100	CODES SALARY	\$1,071.00
FROM		FUND BALANCE	-\$7,891.00
TO	A0.5110.100	STREETS SALARY	\$7,891.00
FROM		FUND BALANCE	-\$314.00
		STREET LIGHTING	
TO	A0.5182.400	CONT'L	\$314.00
FROM	A0.3410.410	FD PHYSICALS	-\$1,068.00
TO	A0.3410.210	FD SAFETY EQUIPMENT	\$1,068.00
FROM		FUND BALANCE	-\$126.25
		MANICIPAL ASSOC.	
TO	G0.1920.400	DUES	\$126.25
FROM	G0.8130.100	SEWER SALARIES	-\$5,000.00
TO	G0.8130.490	SEWER UTILITIES	\$5,000.00

Motion to Approve – A. Hilley **2nd – L. Stern** **Carried**

7. Joanne Humphrey from Trouts Unlimited gave a power point presentation on the current Big Creek project near the Village parking lot off Main Street. Meredith Leland expressed concern over the construction work and removal of trees from the site. Joanne showed pictures of the creek before

construction and explained why they were removing trees, how they planned to stabilize the bank, and how the changes would control future erosion. She also explained that the removed trees will be re-used in the bank stabilization. After the work has been completed, native species and willow trees will be planted to help maintain the new flood plain and prevent erosion.

8. Public Participation

No Public Participation

9. Department Head's Reports

- DPW Superintendent – Oneida County Planning applied for a 1.5 million grant bond act. If approved the grant will cover Big Creek rehabilitation work starting where NYS DOT work stopped and going to the Wastewater Treatment Plant. The design phase would begin in 2026 with construction beginning in 2027.
- Treasurer/Clerk Barnes
 - A facility use request was submitted by Darlene Kemp to use the Community Room on June 14th for a birthday party.
Motion to approve – A. Hilley 2nd – G. Ostrander Carried
 - A public hearing will be held on June 23rd on the proposed law to hire a Codes Officer outside of the Village.
 - Cl/Tr Barnes asked permission for Deputy Clerk McNamara and herself to attend the annual NYCOM conference in September.
Motion to approve – B. Bogan 2nd – A. Hilley Carried
 - Requested permission to pay TMS Trailer Services and White's Farm Supply on June 10, 2025.
Motion to approve – B. Bogan 2nd – A. Hilley Carried

10. Trustee's Reports/Old Business

- Trustee Bogan – NY Forward Local Planning Committee meeting to be held 6/12 from 6pm – 8pm at the Waterville Historical Society. There is also a Cruisin' Into Waterville committee meeting on 6/16 at 6pm at the WHS.
- Trustee Briggs – Sign-ups for Summer Rec was held on June 4th. So far there are 45 kids signed up.

11. Mayor's Report

- Asked the Board if they reviewed the three proposals submitted for the comprehensive plan grant. To give the Board more time to review the proposals, the vote to choose a proposal will take place at the next board meeting on 6/23.
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12. Adjournment, the next meeting will be Monday, June 23rd, 2025 at 7pm.

- **Motion to adjourn – B. Bogan 2nd – A. Hilley Motion Carried**
- **Time – 7:55 pm**

Village Clerk's Signature

Date