

The official minutes of the Village of Waterville Board of Trustees board meeting held on May 28<sup>th</sup>, 2025. Minutes to be approved at the next board meeting on Monday, June 9<sup>th</sup>, 2025.

**In attendance:** Mayor - G. Ostrander, Village Clerk/Treasurer – G. Barnes Village CEO – W. Brown, Trustees: L. Stern, Trustee B. Bogan, Trustee A. Hilley, Trustee A. Briggs

**Not in attendance:** DPW Superintendent J. Bechy, Village Attorney S. DiGiorgio, CEO B. Bialek

**Public in attendance:** Patty Louise, Ann Manion

1. Meeting called to order at 7:00pm

2. Approve the minutes of May 12<sup>th</sup>, 2025 Board meeting

**Motion to Approve – B. Bogan**                      **2<sup>nd</sup> – L. Stern**                      **Carried**

3. Approval of Purchase Order(s)

**Motion to Approve – A. Briggs**                      **2<sup>nd</sup> – A. Hilley**                      **Carried**

4. Approve Audit of Expense Abstracts **GEN ABS and TA ABS** dated: 5/28/25

**Motion to Approve – L. Stern**                      **2<sup>nd</sup> – B. Bogan**                      **Carried**

5. Public Participation

Ann Manion wanted information about the NY Forward grant. She had concerns about a property near her that is applying for the grant. She stated that the area was zoned residential and that she did not want the zoning to be changed to a business district. She was also concerned about how the proposed project would affect the surrounding properties. The Board explained that the NY Forward project process would allow the public to comment on proposed projects once the deadline for project submittal has passed.

6. Department Head's Reports

- Codes W. Brown
  - Three inspections for CDBG projects.
  - Mayor Ostrander thanked CEO Brown for his year's of service to the Village. CEO Brown's appointment ends on 5/31/25.
- Treasurer/Clerk Barnes- Informed the Board that the Village received three proposals for the Smart Growth Comprehensive Plan's request for proposals for a project administrator. The three companies were LaBella, Amy Fitzgerald, and Barton & Loguidice. The final approval will need to be made by the Board at a future board meeting.

7. Trustee's Reports/Old Business

- Trustee Bogan – Wanted to thank the DPW crew for all the work they did for Memorial Day
- Trustee Briggs – Sign-ups for Summer Rec start June 4<sup>th</sup>.

8. Mayor's Report

- Asked the Boards permission to enter into a Shared Service Agreement with the City of Utica for tearing down the property at 155 Buell Ave.

**Motion to Approve- B. Bogan**                      **2<sup>nd</sup> – A. Hilley**                      **Carried**

9. Adjournment, the next meeting will be Monday, June 9<sup>th</sup>, 2025 at 7pm.

- **Motion to adjourn – B. Bogan**

**2<sup>nd</sup> – A. Hilley**

**Motion Carried**

- **Time – 7:32 pm**

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Village Clerk's Signature

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Date