

The official minutes of the Village of Waterville Board of Trustees board meeting held on April 28th, 2025. Minutes to be approved at the next board meeting on Monday, May 12th, 2025.

In attendance: Mayor - G. Ostrander, DPW Superintendent J. Bechy, Treasurer/Clerk - G. Barnes, Village Attorney – S. DiGiorgio, CEO – W. Brown, CEO in Training – B. Bialek, Fire Chief Waufle, Trustees: L. Stern, Trustee B. Bogan, A. Hilley, A. Briggs

Public in attendance: No Public

1. Meeting called to order at 7:00pm

2. Open Public Hearing #1 – to hear public comment on proposed revisions to the Village’s Water Laws

Motion to open Public Hearing #1 – B. Bogan 2nd – A. Hilley Motion Carried

Time Open 7:02pm

No public comment

Trustee Bogan asked about the “individual work liability insurance”. He said the revised water law states an individual must have a \$100,000,000 liability insurance coverage. VA DiGiorgio and DPW Superintendent said this was a misprint as it should state an individual must have a \$2,000,000 liability insurance coverage.

Motion to amend verbiage on required individual liability insurance coverage – B. Bogan

2nd – A. Hilley Motion Carried

Motion to approve water law as amended – B. Bogan 2nd – A. Briggs Motion Carried

Motion to close Public Hearing – A. Hilley 2nd – A. Briggs Motion Carried

Time Out 7:05pm

3. Open Public Hearing #2 – to hear public comment on proposed \$25.75 per sewer unit debt service charge to amend the Village’s Sewer Use and Sewer Rent Ordinance

Motion to open Public Hearing #2 – A. Hilley 2nd – L. Stern Motion Carried

Time In 7:06pm

No public comment

Motion to approve \$25.75/unit Debt Service – L. Stern 2nd – A. Briggs Motion Carried

Motion to close Public Hearing – B. Bogan 2nd – A. Hilley Motion Carried

Time Out 7:07pm

4. **Motion to open Regular Board Meeting – A. Briggs 2nd – L. Stern Motion Carried**

5. Approve the minutes of the April 7th, 2025 Board meeting

Motion to Approve – B. Bogan 2nd – A. Hilley Motion Carried

6. Approval of Purchase Order(s)

Motion to Approve – L. Stern 2nd – A. Briggs Motion Carried

7. Approve abstracts for Gen Fund and Trust & Agency dated 4/28/25

Motion to Approve – B. Bogan

2nd – A. Hilley

Motion Carried

8. **Motion made by Trustee Hilley to approve the Standard Work Day & Reporting Resolution for Elected & Appointed Officials for Trustee Amanda Briggs**

2nd – B. Bogan

Motion carried

9. Budget funds transfers

	BUDGET CODE	DESCRIPTION	AMOUNT
		LEGAL FEES	
FROM	A0.1420.400	CONTRACTUAL	-\$2,400.00
TO	A0.1420.100	LAWYER SALARY	\$2,400.00
FROM	A0.1990.400	CONTINGENT	-\$92.50
TO	A0.1920.400	MUNICIPAL ASSOC. DUES	\$92.50
FROM	A0.3410.210	F.D. SAFETY EQUIPMENT	-\$4,000.00
TO	A0.3410.400	F.D. CONTRACTUAL	\$4,000.00
FROM	A0.1990.400	CONTINGENT	-\$3,000.00
		SAFETY INSPECTION	
TO	A0.3620.100	SALARY	\$3,000.00
FROM	A0.5110.426	STREETS MAINT. ENGINEER	-\$4,000.00
TO	A0.5182.400	STREET LIGHTING	\$4,000.00
FROM	A0.1990.400	CONTINGENT	-\$82.35
TO	A0.5182.470	PEDESTRIAN LIGHT REPAIR	\$82.35
FROM	F0.1950.400	PROPERTY TAX	-\$647.50
		LEGAL FEES	
TO	F0.1420.400	CONTRACTUAL	\$647.50
FROM	F0.1950.400	PROPERTY TAX	-\$126.25
TO	F0.1920.400	MUNCIPAL ASSOC. DUES	\$126.25
FROM	F0.9320.476	WATER PROJECT	-\$2,840.80
TO	F0.1990.400	CONTINGENT	\$2,840.80
FROM	F0.8320.476	WATER PROJECTS	-\$1,500.00
FROM	F0.8320.455	SCHOOLS/CONFERENCES	-\$1,500.00
TO	F0.8320.100	SUPPLY/POWER SALARIES	\$3,000.00
		TRANS & DIST.	
FROM	F0.8340.400	CONTRACTUAL	-\$3,000.00
TO	F0.8340.100	TRANS & DIST. SALARIES	\$3,000.00
FROM	F0.1910.400	INSURANCE	-\$126.25
TO	F0.1920.400	MUNICIPAL ASSOC. DUES	\$126.25
FROM	G0.8130.100	SEWER SALARIES	-\$2,840.80
TO	G0.1990.400	CONTINGENT	\$2,840.80

Trustee Hilley made a motion to approve all budget transfers

2nd made by B. Bogan

Motion carried

10. Public Participation – No public participation

11. Department Head's Reports

- DPW Superintendent Bechy
 - Big Creek work bids opened on April 14th. This is for bank stabilization work to be done by the Village parking lot and for dam removal near 155 Buell Ave. Four bids were received:
 - JBX \$89,500
 - Brothertown Paving \$103,000
 - Little Dave \$138,800
 - A&M \$254,650
 - Trustee Bogan made a motion to approve JBX bid for \$89,500**
2nd made by A. Hilley Motion Carried
 - At the April 7th board meeting, the Village received two bids for tree removal. Greater Heights submitted the lower bid of \$19,100. All of their paperwork is in order.
 - DPW Superintendent Bechy asked for the Board's permission to submit a couple of PO's for items in next year's budget. These are items that have a long lead time.
 - The first PO is to White's Farm Supply for two Ferris mowers at a cost of \$4000 for both plus trade-in value of two Ferris mowers.
Trustee Stern made motion to approve PO submittal
2nd made by A. Hilley Motion Carried
 - The second PO is for an aluminum trailer. There were 3 bids received:
Clinton Tractor \$7900
TMS \$7800
White's Farm Supply \$8050
Trustee Hilley made a motion to approve the TMS quote of \$7800
2nd made by B. Bogan Motion Carried
- Fire Chief J. Waufle
 - New Truck is in service
 - Ask the Board to approve the new Fire Dept. Officers
 - Fire Chief – Jarrod Waufle
 - 1st Assistant – Sean Baldwin
 - 2nd Assistant – John Wright
 - 1st Captain – Dan Friebe
 - 2nd Captain – Griffin Barth
 - 1st Lieutenant – Aaron Moon
 - 2nd Lieutenant – Brent Carroll
 - Fire Police Captain – John Salvaggio
 - Fire Police Lieutenant – Justin Bellair
 - Trustee Hilley made a motion to approve the new officers**
2nd was made by B. Bogan Motion Carried
- Codes W. Brown
 - Presented February monthly report

- Village Attorney DiGiorgio met with Fire Chief Waufle regarding the Firemen's Ball Field. The Fire Department is willing to convey ballfield to the Village.

12. Trustee's Reports/Old Business

- Trustee Bogan – Attended the Firemen's Banquet.

13. Mayor Ostrander requested the Board go into Executive Session for Personnel Issue and a Code's legal issue.

Trustee Briggs made a motion to go into Executive Session

2nd made by A. Hilley Motion Carried Time In 7:30pm

Trustee Bogan made a motion to exit Executive Session

2nd made by A. Hilley Motion Carried Time Out 7:56pm

Trustee Bogan made a motion to hire Ross Rashford as Deputy DPW Superintendent. Position to start June 1st. 2nd made by L. Stern Motion Carried

14. Adjournment, next meeting will be Monday, May 12th, 2025 at 7pm.

- **Motion to adjourn – B. Bogan 2nd – A. Hilley Motion Carried**
- **Time – 8:14pm**

Village Clerk's Signature

Date