

The official minutes of the Village of Waterville Board of Trustees board meeting held on November 25th, 2024. Minutes to be approved at the next board meeting on Monday, December 9th, 2024.

In attendance: Mayor - G. Ostrander, DPW Superintendent J. Bechy, Treasurer/Clerk - G. Barnes, CEO – W. Brown, Fire Chief J. Waufle, Trustees: B. Bogan, A. Hilley

Not in attendance: Village Attorney DiGiorgio, Trustee Stern, Trustee Briggs

Public in attendance: Patty Louise, Jarrod Waufle, Sean Baldwin, Dom McNamara, Barb McNamara, Liz Kane, Shane Cowan, Gene Whipple

1. Meeting called to order at 7:02pm
2. Approve the minutes of the October 28th, 2024 Board meeting
Motion to Approve – A. Hilley **2nd – B. Bogan** **Carried by quorum**
3. Approval of Purchase Order(s)
Motion to Approve – B. Bogan **2nd – A. Hilley** **Carried by quorum**
4. Approval of Audit of Expense Abstracts GEN ABS and T0 ABS for 11/25/24
Motion to Approve – A. Hilley **2nd – B. Bogan** **Carried by quorum**
5. Creation of new Village positions – PT Codes Enforcement Officer Trainee (NY Help) and PT Auditor (NY Help)
Motion to Approve New Positions – B. Bogan **2nd – A. Hilley** **Carried by quorum**
6. Budget Transfers from Contingency (1990.400)
 - From A contingency to A0.9010.800 State Retirement \$2,297.40
 - to A0.6989.400 Grant Writer \$6,500.00
 - to A0.1620.420 V.H. Bldg. Maint. \$3,500.00
 - to A0.1920.400 Municipal Assoc. Dues \$600.00
 - From F contingency to F0.9010.800 State Retirement \$5,965.80
 - to F0.6989.400 Grant Writer \$2,500.00
 - to F0.1620.420 V.H. Bldg. Maint. \$1,750.00
 - to F0.1920.400 Municipal Assoc. Dues \$170.00
 - From G contingency to G0.9010.800 State Retirement \$5,965.80
 - to G0.6989.400 Grant Writer \$2,500.00
 - to G0.1620.420 V.H. Bldg. Maint. \$1,750.00
 - to G0.1920.400 Municipal Assoc. Dues \$170.00**Motion to approve transfers – B. Bogan** **2nd – A. Hilley** **Carried by quorum**
7. Colleen Buxton from Ready2Recover CNY spoke about their organization, how they help people recover from opioid addiction, and how our community can help people and families struggling with addiction. Ms. Buxton provided Narcan to the members of the Board and public and explained how Narcan works and how to administer.
8. No Public Participation

9. Department Head's Reports

- DPW Superintendent J. Bechy
 - The NYS DOT project next to Stewart's has been completed.
 - Met with Oneida County Soil & Water, Trouts Unlimited, and Fish & Wildlife about the next phase of the Big Creek project. Joanne Humphreys did an evaluation of the Big Creek section that starts at the end of the last project to Route 12 on Main St. That section has significant erosion. Joanne suggested cutting into the parking lot to create a flood plain similar to what was previously done near the well fields. This would cut in to the Village parking area, but the flood plain could prevent erosion from continuing. The cost to do the work along with engineering studies would be around \$200,000. DPW Bechy requested the Board's permission to apply for an Oneida County flood mitigation grant for that amount.
Motion to apply for grant – G. Ostrander 2nd – A. Hilley Carried by quorum
 - Presented the September DPW report

- Codes Enforcement Office W. Brown
 - Presented Codes report

- Fire Chief Waufle
 - FC Waufle presented new volunteer applicant, Dom McNamara, for the Board's approval
Motion to approve applicant – B. Bogan 2nd – G. Ostrander Carried by quorum
 - All fire trucks have been sent in for servicing to Vander Molen. The previous repair company missed many serious issues.
 - Truck 423 has been red tagged as unsafe. Mayor Ostrander would like to meet with the Fire Department to discuss options for purchasing another truck. Before any decision can be made, a meeting will need to be held with the Town of Sangerfield and Town of Marshall since they are in the Waterville Fire District.
 - FC Waufle would like approval to apply for a FEMA Firefighter's Assistance Grant which would be used towards another truck.
Motion to approve – G. Ostrander 2nd – A. Hilley Carried by quorum

10. Trustee's Reports/Old Business

- Trustee Bogan
 - The presentation for the NY Forward Grant was made on Nov. 15th. The presentation went well. Trustee Bogan would like to thank all the people who helped with the process.

11. Adjournment, next meeting will be Monday, December 9th, 2024 at 7pm.

- **Motion to adjourn – B. Bogan 2nd – A. Hilley Motion Carried**
- **Time – 8:45 pm**

Village Clerk's Signature

Date