

The official minutes of the Village of Waterville Board of Trustees board meeting held on August 12<sup>th</sup>, 2024. Minutes to be approved at the next board meeting on Monday, September 9<sup>th</sup>, 2024.

**In attendance:** Mayor - G. Ostrander, DPW Superintendent J. Bechy, Treasurer/Clerk - G. Barnes, CEO – W. Brown, Village Attorney – S. DiGiorgio, Trustees: B. Bogan, L. Stern, A. Briggs

**Not in attendance:** Trustee A. Hilley, Fire Chief J. Waufle

**Public in attendance:** Patty Louise, Eli Olmstead, Julie Olmstead, Gene Whipple

1. Call to Order at 7:04pm
2. Approve the minutes of the July 15<sup>th</sup>, 2024 Board meeting  
**M – L. Stern**                                 **2<sup>nd</sup> – A. Briggs**                                 **Carried by All**
3. Approval of Purchase Order(s)  
**Motion to Approve – B. Bogan**                                 **2<sup>nd</sup> – A. Briggs**                                 **Carried by All**
4. Approval of Audit of Expense Abstracts dated:
  - 7/24/24 – GEN ABS, CD ABS, H0 ABS, T0 ABS
  - 8/12/24 – GEN ABS, T0 ABS**Motion to Approve – A. Briggs**                                 **2<sup>nd</sup> – L. Stern**                                 **Carried by All**
5. Approval of budget transfer to Village Hall Building Maintenance (A,F,G) from Contingency (A,F,G) to cover heating/cooling unit in Sheriff’s Office:
  - From A0.1990.400 to A0.1620.420 - \$4000
  - From F0.1990.400 to F0.1620.420 - \$2000
  - From G0.1990.400 to G0.1620.420 - \$2000**Motion to approve budget transfer – B. Bogan**                                 **2<sup>nd</sup> – L. Stern**                                 **Carried by All**
6. A request was submitted by Eli Olmstead to the Board to rezone the property at 368 Madison St. The vacant property is currently zoned as Planned Development. Mr. Olmstead is purchasing the property and would like it rezoned to Residential so he can build a single-family house. Mayor Ostrander responded that the Village Board, which is the acting Planning Board would need to have a public hearing before it could vote on changing the zoning on the property. The public hearing was set for Monday, August 26 at 7pm.
7. A Facility Use request was received from Southgate Ministry. They are requesting to use the Village Hall Community Room every Sunday morning to hold their service. The Board had concerns about any group using the Village Hall on a weekly basis. Additionally, they felt once they allowed one group to hold a weekly meeting, they would have to allow other groups to do the same.  
**Motion to deny request – G. Ostrander**                                 **2<sup>nd</sup> – L. Stern**                                 **Carried by All**
8. Public Participation (5 minutes per person)
  - No public participation

## 9. Department Head's Reports

- DPW Superintendent J. Bechy
  - Received a call from a person walking at Babbott Park that someone was locked in the bathroom. The person had been locked in the bathroom for several hours. After identifying himself as a Village employee, DPW Bechy informed the person that he would be unlocking the door. Once the door was unlocked, DPW Bechy witnessed a man in the bathroom and drug paraphernalia on bathroom fixtures. DPW Bechy told the man that he had to leave the property and 911 was being called. The man fled the property. DPW Bechy was able to obtain a picture of the man from the cameras outside the bathrooms which he provided to the Oneida County's Sheriff's.
  - There will be an Oriskany Creek Watershed Committee meeting on Thursday, August 15<sup>th</sup> at 4:30. This meeting will be held at the Village Municipal Hall.
  - A power surge caused damage to the control system for the Municipal Hall air handler. An insurance claim was submitted for the damage but has not been approved yet. The cost of the repair is \$7,398.
  - Still working with Abdo Security to get a better signal for the cameras in the park
  - The DPW crew is still conducting their lead and copper water service inventory that has been mandated by New York State. To date, of the 658 service connections there are only 84 unknown services. Of the 574 known services, there are only 18 lead services.
  - Received two bids to lay oil and stone on the road between the library and the Village parking lot. Wilcox Paving bid \$6630 and William Fence bid \$7000.  
**Motion to accept low bid – L. Stern      2<sup>nd</sup> – A. Briggs      Carried by All**
  - The creek project by the Wastewater Treatment Plant has been started
  - Presented monthly DPW report
  
- Codes Enforcement Office W. Brown
  - Presented the monthly Codes report
  
- Fire Department
  - FC Waufle was not in attendance but submitted a written report
    - Hose and Ladder testing was completed on July 26<sup>th</sup>
    - Fire trucks are scheduled to go out for servicing and pump testing on Sept. 6<sup>th</sup>. Asking permission to send trucks out for servicing in Syracuse.  
**Motion to approve – G. Ostrander      2<sup>nd</sup> – L. Stern      Carried by All**
  - A total of 29 calls were received in the month of July
  
- Clerk/Treasurer G. Barnes
  - Received a request from the owner of 360 Putnam Ave. to remove 1 unit charge for sewer and garbage. The owners are renovating the apartments and only have one apartment rented.  
**Motion to approve – G. Ostrander      2<sup>nd</sup> – B. Bogan      Carried by All**

10. Trustee's Reports/Old Business

- Trustee Bogan – Discussed the DRI committee's walk around the Village with Rich Cunningham from Thoma Consultants. Members of the committee and Thoma Consultants viewed areas of the Village for possible projects that could be submitted on the application for either the DRI grant or the NY Forward grant. During the meeting, the group also discussed possible design ideas and themes for the application. The application deadline is Oct. 18, 2024. The Village Board thanked Amanda Briggs for another successful year as the Summer Recreation director.
- No other Trustee business

11. Mayor's Report – No Mayor's report

12. Adjournment, next meeting will be Monday, September 9<sup>th</sup>, 2024 at 7pm.

- **Motion to adjourn – G. Ostrander                      2<sup>nd</sup> – B. Bogan                      Carried by All**
- **Time – 7:54 pm**

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Village Clerk's Signature

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Date