

The official minutes of the Village of Waterville Board of Trustees regular board meeting held on June 12th, 2023. Minutes to be approved at the next board meeting on Monday, June 26th, 2023.

In attendance: Mayor - G. Ostrander, Treasurer/Clerk - G. Barnes, DPW Superintendent – J. Bechy, Village Attorney – W. Getman, CEO – W. Brown, Trustees: R. Perry, B. Bogan, L. Stern, A. Briggs

Not in attendance: Fire Chief J. Waufle

Public in attendance: Patty Louise, Ashley Olin

- 7 PM Call to Order – Pledge of Allegiance

- Approve the minutes of the May 22nd, 2023 Board meeting
Motion – R. Perry **2nd – B. Bogan** **Carried**

- Approve Purchase Order(s)
Motion – A. Briggs **2nd – L. Stern** **Carried**

- Approve Audit of Expense Abstracts GEN ABS and T0 dated 5/31/23 (run 6-9-23) and GEN ABS and T0 ABS dated 6/12/23, and Spec Grant ABS dated 5/31/23 (run 6-9-23)
Motion – R. Perry **2nd – B. Bogan** **Carried**

- Babbott Park Facility Use Request for the Park Lawn and Pavillion for Mohawk Valley Community Action Agency's Park Playdate – Program Outreach/Family Event on 7/25/23 from 10am-noon.
Motion to approve – B. Bogan **2nd – R. Perry** **Carried**

- Mayor Ostrander discussed with the Board the recent meeting he had with Rich Cunningham of Thoma Consultants regarding possible grant applications. Mr. Cunningham requested that the Village consider having a Village re-evaluation/assessment done by Thoma. The re-evaluation would take approximately one day to do and would involve Thoma walking through the Village to evaluate houses to see if there is a need for housing grant funding. This assessment would be submitted to New York State and referenced when the Village applies for future CDBG housing grants. The survey would cost \$3000. The Village currently has on account with Thoma \$4800 so the survey would not be an additional charge for the Village.
Motion to proceed with assessment – B. Bogan **2nd – L. Stern** **Carried**

Another grant that is currently available is for replacement of residential water/sewer laterals that have lead and/or galvanized service to homes. This is an income-based grant. J. Bechy stated that the State is still updating requirements of what the Village is responsible for, and more money will become available as additional information is provided by the State.

The Village Board unanimously agreed to hold off on applying for this grant.

Another CDBG housing grant will be submitted after the assessment survey has been completed.

Motion to apply for a future CDBG housing grant – B. Bogan **2nd – R. Perry** **Carried**

- Public Participation
 - Ashley Olin wanted to bring to the Village's attention that a resident on Sanger Ave. has been placing playground equipment in the recently redeveloped flood plain near Big Creek. This resident has also been mowing the area which is supposed to be left alone. DPW J. Bechy says he is aware of the situation and has been advised by Village Attorney W. Getman to send a letter to the resident putting the resident on notice that the land is a flood plain and is owned by the Village of Waterville.

- Department Head's Reports
 - DPW Superintendent J. Bechy
 - One of the Village's flower pots in front of the Main St. church has been destroyed by vandals.
 - Met with NYS DOT regarding the culvert under Main St/Route 12 by Stewarts and Main St. Auto. The undercut is so deep that it has been eroding the footers of the headwall. The NYS DOT has agreed to fix this issue.
 - Phase 2 of the Big Creek Project, which will go from behind Morgan's Hardware and Stewarts then up to 161 Buell Ave. property, has been sent out for bids. Five contractors were sent RFP requests and only two contractors responded. A project walk through was done and bids will be required to be submitted by June 19th, 2023. The proposals will be brought to the Board at the June 26th board meeting for approval. All the permits for this project have been submitted.
 - Oriskany Creek Watershed Commission will be meeting at the Village of Waterville Municipal Hall on June 15th at 4:30.
 - Only one company submitted an RFP quote for re-striping and sealing the Babbott Park basketball court, tennis/pickle ball court and walkway. Wilcox Sealing submitted a proposal of \$6600.
Motion to accept proposal – B. Bogan 2nd – A Briggs Carried
 - Codes Enforcement Officer W. Brown
 - Submitted monthly codes report to the Board.
 - Fire Department
 - Fire Chief Waufle was not present for the Board meeting but submitted a monthly report to the Board.
 - Treasurer/Clerk G. Barnes
 - Submitted a list of budget transfers (attached to meeting minutes) for the fiscal year of 2022-23
Motion to approve transfers – B. Bogan 2nd – R. Perry Carried
 - The Village held the first Village-wide garage sale. There were about 20 participants. The feedback so far has been positive. The village hopes to have another Village-wide sale next year.
 - Trustee's Reports/Old Business – No new or old business to report
 - Mayor's Report
 - A Public Hearing for a new Open Burn Law will be held on June 26th at 7pm.
 - Jim Younes is willing to accept the open ZBA position per Board approval
Motion to approve Jim Younes to the ZBA Committee – B. Bogan 2nd – L. Stern Carried
 - Received two bids for the reservoir property on Tassel Hill Rd. that the Village put up for sale. One bid was submitted by William Humphrey IV for \$100 and the second bid was for \$3333.33 submitted by Hans Arnold.
Motion to accept high bid – B. Bogan 2nd – R. Perry Carried
 - Adjournment, next meeting June 26th, 2023 at 7pm.
 - **Motion to adjourn – B. Bogan 2nd – G. Ostrander Carried**
 - Meeting adjourned at 7:56 pm

Signature

Date