

**OFFICIAL MINUTES OF THE WATERVILLE VILLAGE BOARD**

**ANNUAL ORGANIZATIONAL MEETING**

**MONDAY, APRIL 1<sup>st</sup>, 2024**

- 7 PM Call to Order – Pledge of Allegiance
- Newly elected Village Trustees Brian Bogan and Alexander Hilley were sworn in.
- Open 2024-2025 Organizational Meeting  
**Motion to open meeting – B. Bogan      2<sup>nd</sup> – L. Stern      Carried      Time: 7:03pm**
- Approval of the following Mayoral Appointments:
  - Deputy Mayor Brian Bogan – 1 year appointment ending 3-31-2025  
**M – B. Bogan      2<sup>nd</sup> – L. Stern      Carried**
  - Zoning/Codes Enforcement Officer William Brown – 1 year appointment ending 3-31-2025  
**M – B. Bogan      2<sup>nd</sup> – L. Stern      Carried**
  - Historian Patty Louise – 1 year appointment ending 3-31-2025  
**M – B. Bogan      2<sup>nd</sup> – L. Stern      Carried**
  - Official Village Newspaper The Waterville Times – 1 year appointment ending 3-31-2025  
**M – B. Bogan      2<sup>nd</sup> – L. Stern      Carried**
  - Official Village Bank NBT– 1 year appointment ending 3-31-2025  
**M – B. Bogan      2<sup>nd</sup> – L. Stern      Carried**
- Approval of the 2024-25 Village of Waterville Board Meeting List
  - 2025-26 Organizational Meeting to be held on April 7<sup>th</sup>, 2025  
**M – L. Stern      2<sup>nd</sup> – B. Bogan      Carried**
- Approval of Village Justice/Village Clerk Blanket Undertaking Bond

NOW, THEREFORE BE IT RESOLVED: That the Village Board of the Village of Waterville hereby did pass by resolution the blanket undertaking bond covering of the Village Justice and Village Clerk /Treasurer as required by Public Officers Law Section 11 (2)

**Motion moved by – L. Stern      Seconded by – B. Bogan      Carried**

- Approval of the Village of Waterville Employee Handbook which includes the Village Code of Ethics Policy, Sexual Harassment Policy, Workplace Violence Policy, Drug & Alcohol Policy, Discipline Policy, and Employer Health Emergency Plan.  
**Motion moved by – B. Bogan      Seconded by – A. Hilley      Carried**

