

**CODE OF ETHICS**  
**of the**  
**VILLAGE OF WATERVILLE, NEW YORK**  
**For the guidance of its officers and employees**

**Section 1. No municipal officer or employee shall:**

- a. Directly or indirectly, solicit any gift, or accept or receive any gift having a value of \$25.00 or more, whether in the form of money, service, loan, travel, or entertainment, hospitality, things or promises, or in any other form, under circumstances in which it could reasonably be inferred that the gift was intended to influence him/her, or could reasonably be expected to influence him/her in the performance of his/her official duties or was intended as a reward for any official action on this part.**
- b. Disclose confidential information acquired by him/her in the course of his/her official duties or use such information to further his/her personal interests.**
- c. Receive, or enter into any agreement, express or implied, for compensation for services to be rendered in relation to any matter before any municipal agency of which he/she is an officer, member or employee or of any municipal agency over which he/she has jurisdiction or which he/she has the power to appoint any member, officer or employee.**
- d. Receive or enter into any agreement, express or implied, for compensation for services to be rendered in relation to any matter before any agency of his/her municipality, whereby his/her compensation is to be dependent or contingent upon any action by such agency with respect to such matter, provided that this paragraph shall not prohibit the fixing at any time of fees based upon the reasonable value of the services rendered.**
- e. Invest or hold any investment directly or indirectly in any financial, business, commercial or other private transaction, in which creates a conflict with his/her official duties.**
- f. Engage in, solicit, negotiate for or promise to accept private employment or render services for private interests which such employment or service creates a conflict with or impairs the proper discharge of his/her official duties.**

**Section 2. To the extent that he/she knows thereof, a member of the Board of Trustees, and any officer or employee of the Village of Waterville, whether paid or unpaid, who participates in discussion or gives official opinion to the Board of Trustees on any legislation before the Board of Trustees shall publicly disclose on**

**the official record the nature and extent of any direct or indirect financial or other private interest he/ she has in such legislation.**

**Section 3. Nothing herein shall be deemed to bar or prevent the timely filing by a present or former municipal officer or employee of any claim, account, demand or suit against the Village of Waterville, or any agency thereof on behalf of himself/herself or any member of his/her family arising out of benefit authorized or permitted by law.**

**Section 4. A copy of; the Code of Ethics shall be distributed to every officer and employee now or hereafter elected or appointed, of this Village and a copy shall be filed by the Village Clerk with the State Comptroller within thirty (30) days of adoption. Failure to distribute any such copy or failure of any Village officer or employee to receive such a copy shall have no effect on the duty of compliance with this Code. A Copy of the Code of Ethics shall be posted in all public buildings of the Village.**

**Section 5. The rules of ethical conduct herein adopted shall not conflict with, but shall be in addition to any prohibition of Article 18 of the General Municipal Law or other general or special law irrelative to ethical conduct and interest in contracts or municipal officers and employees.**

**Section 6. A copy of Article 18 of the General Municipal Law shall be located in the office of the Village Clerk and be made available to any officer and or employees thereof upon request.**

**Section 7. This Code shall take effect and be in effect from and after January 1, 1982.**