

The official minutes of the Village of Waterville Board of Trustees regular board meeting held on August 14<sup>th</sup>, 2023. Minutes to be approved at the next board meeting on Monday, September 11<sup>th</sup>, 2023.

**In attendance:** Mayor - G. Ostrander, Treasurer/Clerk - G. Barnes, Village Attorney – W. Getman, CEO – W. Brown, Fire Chief - J. Waufle Trustees: R. Perry, L. Stern

**Not in attendance:** Trustee B. Bogan, DPW Superintendent J. Bechy, Trustees: B. Bogan, A. Briggs

**Public in attendance:** Patty Louise, Michael and Lisa Murray

- Call to Order 7pm
- Approve the minutes of the July 10<sup>th</sup>, 2023 Regular Board meeting.  
**Motion – R. Perry                      2<sup>nd</sup> – L. Stern                      Carried by Perry, Stern, Ostrander**
- Approve Purchase Order(s)  
**Motion – L. Stern                      2<sup>nd</sup> – R. Perry                      Carried by Perry, Stern, Ostrander**
- Approve Audit of Expense Abstracts for 8/14/23 GEN ABS, GEN ABS (FY 5/31/23), Spec Grants ABS, CDBG ABS draw 13 & draw14, TA ABS, H0 ABS  
**Motion – R. Perry                      2<sup>nd</sup> – L. Stern                      Carried by Perry, Stern, Ostrander**
- Resolution to authorize submission of WIIA grant

**TO AUTHORIZE SUBMISSION OF A NEW YORK STATE WATER INFRASTRUCTURE IMPROVEMENT ACT (WIIA) GRANT AND DRINKING WATER STATE REVOLVING FUND APPLICATIONS FOR THE VILLAGE OF WATERVILLE WATER DISTRIBUTION SYSTEM IMPROVEMENT PROJECT**

**WHEREAS**, the Village Board of the Village of Waterville (hereinafter the "Village") duly caused to be prepared a Preliminary Engineering Report (PER) recommending proposed water main improvements to the Village's water system to include upgrades to approximately 9,000 feet of 8-12-inch diameter water main on Bacon Street West, Babbott Avenue, Berrill/Buell Avenues, and Stafford Avenue including valves, hydrants, fittings, appurtenance; and site restoration; and

**WHEREAS**, the estimated costs of these improvements is \$4,400,000; and

**WHEREAS**, the Village now desires to pursue grant funding for the project under the New York State Water Infrastructure Improvement Act (WIIA) program and finance the balance of the project with Drinking Water State Revolving Fund monies; NOW

**THEREFORE, UPON MOTION OF** Trustee R. Perry    seconded by Trustee L. Stern  
Carried by Perry, Stern, Ostrander

**BE IT RESOLVED BY THE VILLAGE BOARD AS FOLLOWS**

**SECTION 1.** The Village Board of the Village of Waterville, Oneida County, New York, authorizes the submission of New York State Water Infrastructure Improvement Act (WIIA) grant and Drinking Water State Revolving Fund applications.

**SECTION 2.** The mayor is hereby authorized to submit applications on behalf of the Village for grant funding under the New York State Water Infrastructure Improvement Act (WIIA) Program and market rate financing for the loan portion under the Drinking Water State Revolving Fund, and to execute any agreements, instruments, or other documents in connection with the Village's acceptance of any such grants/loans and/or the funding thereof.

**SECTION 3.** The mayor may authorize any required local match required with respect to financing or grants awarded to the Village for the project through the use of cash and/or in-kind services.

**SECTION 4.** This resolution shall become effective August 14, 2023

- Review of quote submitted by McGrogan Design for a new Village website. Treasurer/Clerk Barnes stated that the website re-design was part of the 2023-24 budget. \$7000 was budgeted and the quote came in at \$6,800. McGrogan will host the website and there will be a \$75/month hosting fee which will include all website maintenance.

**Motion to approve quote – L. Stern 2<sup>nd</sup> – R. Perry Carried by Perry, Stern, Ostrander**

- Public Participation

Michael and Lisa Murray from 139 Babbott Ave. stated that they had people walking through their driveway to locate property markers and they wanted to know whether this was considered trespassing. VA Getman stated that it is not considered “trespassing” if someone is on private property unless the property is posted or if the owner of the property asks the people to leave the property and they do not leave. Mrs. Murray went on to state that Mayor Ostrander was one of the people who was on her property. Mayor Ostrander responded that he was asked by the Waterville Cemetery Association to assist in finding the property markers that mark where the property boundaries were between the Cemetery and Murray’s properties. He assisted as a personal friend and was not representing the Village. Because the Mayor was not acting on behalf of the Village, this issue was not a Village issue and the Murray’s were encouraged to take the issue to the Waterville Cemetery Association.

Brian Davies, who lives on Route 315 just outside the Village limits, asked the Village Board if work on Big Creek will be done this year. Mayor Ostrander stated that creek work will be started this fall in the area behind Stewarts, but this will be a two-year project. Work will eventually be done downstream, but there is currently no timeline for that. Creek work will also be done at the Village’s Wasterwater Treatment Plant. Mayor Ostrander told Mr. Davies that he should contact the Town of Marshall to see if they have any plans for creek rehabilitation. He also mentioned to Mr. Davies that there would be an Oriskany Creek Watershed Commission meeting on Thursday, August 17<sup>th</sup> at 4:30pm at the Town of Kirkland. The Town of Marshall is a member of the committee.

#### Department Head’s Reports

- Fire Chief J. Waufle asked the Board for approval to take a fire truck to the Utica Tunnel to Tower Race.  
**Motion to approve – R. Perry 2<sup>nd</sup> – L. Stern Carried by Perry, Stern, Ostrander**

In July, the Fire Dept. responded to 17 calls.

- Codes W. Brown presented monthly Code’s Report.
- Treasurer/Clerk G. Barnes presented the DPW report on behalf of J. Bechy.
  - Request for bids for paving Wasterwater Treatment Plant and White Street will be in the Waterville Times on Aug. 16<sup>th</sup>.
  - Still trying to get Wilcox Sealing to finish striping the pickleball court at Babbott Park. The weather is impacting the completion of the court.
  - There will be an onsite pre-bid meeting for FEMA at Big Creek by the sewer plant on August 21<sup>st</sup> at 10am.
  - Tr/Cl Barnes presented the board with a quote from Abdo Security for installing an all new camera system in the Village Hall which includes an additional camera in the Community Room/Village Court and a camera on the White St. entrance. The quote also includes cameras

and equipment for the Main St./Sanger Ave. park. The camera will provide a video feed of Main St. and the park. This feed will be posted on the Village's website once the new website has been completed. The quote for this work came in at \$17,600. Only \$16,000 was budgeted in the current fiscal year for the cameras so the remainder of the cost will have to be taken from fund balance.

**Motion to approve quote – L. Stern 2<sup>nd</sup> – R. Perry Carried by Perry, Stern, Ostrander**

- A letter was submitted by the Waterville Cemetery Association requesting the removal of garbage and sewer utility charges for 112 Berrill Avenue property. They are purchasing the property pending state approval. The property will be torn down in order to add land for cemetery grounds.

**Motion to approve request – R. Perry 2<sup>nd</sup> – L. Stern Carried by Perry, Stern, Ostrander**

- Mayor's Report – Mayor Ostrander received a letter from COCVAC stating they will be moving out of the Oriskany Falls station and all ambulances will now be coming from their Clark Mills station. VA Getman responded in a letter to COCVAC asking them to voluntarily surrender the Certificate of Need for Oriskany Falls and Waterville area. There has been no response to that letter. Oriskany Falls has been in talks with the Village of Madison about the possibility of having one of their ambulances stationed in Oriskany Falls. The Village of Waterville would like to take part in those conversations to see if a partnership is possible. Mayor Ostrander stated that he is very concerned about how long an ambulance would take to get from Clark Mills to the southern district which includes Waterville and Oriskany Falls.

- Adjournment, next meeting will be the September 11<sup>th</sup>, 2023 at 7pm.

**Motion to Adjourn – R. Perry 2<sup>nd</sup> – L. Stern Carried by Perry, Stern, Ostrander**

**Time Adjourned – 7:45pm**

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Signature

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Date