

The official minutes of the Village of Waterville Board of Trustees regular board meeting held on July 10<sup>th</sup>, 2023. Minutes to be approved at the next board meeting on Monday, August 14<sup>th</sup>, 2023.

**In attendance:** Mayor - G. Ostrander, Treasurer/Clerk - G. Barnes, Village Attorney – W. Getman, CEO – W. Brown, Fire Chief - J. Waufle Trustees: R. Perry, A. Briggs, L. Stern

**Not in attendance:** Trustee B. Bogan, DPW Superintendent J. Bechy

**Public in attendance:** Delmar Barnes, Liz Kenny Barnes

- 7 PM Call to Order – Pledge of Allegiance
- Approve the minutes of the June 26<sup>th</sup>, 2023 Board meeting  
**Motion – R. Perry**                              **2<sup>nd</sup> – L. Stern**                              **Carried**
- Approve Purchase Order(s)  
**Motion – R. Perry**                              **2<sup>nd</sup> – A. Briggs**                              **Carried**
- Approve Audit of Expense Abstracts GEN ABS dated FY 5/31/23, 7/5/23 & 7/10/23, Spec Grants, CDBG, & H0 ABS dated 7/10/23,  
**Motion – A. Briggs**                              **2<sup>nd</sup> – L. Stern**                              **Carried**
- CDBG Public Hearing #1  
**Motion to open meeting – R. Perry**      **2<sup>nd</sup> – A. Briggs**                              **Carried**                              **Time Opened: 7:05pm**  
Clerk/Treasurer Barnes provided the public with information about the CDBG program and the types of grants available. The public did not have any questions.  
**Motion to close meeting – R. Perry**      **2<sup>nd</sup> – L. Stern**                              **Carried**                              **Time Closed: 7:10pm**
- Public Participation  
Village residents, Delmar and Liz Barnes, had concerns about the Village’s proposed Open Burn Law. They felt the law was overly restrictive compared to other municipalities citing the part of the proposed law regarding excessive smoke, type of fire pit, the necessity of a fire extinguisher and spark screen. Mayor Ostrander stated that a large portion of the verbiage for the proposed law came from NYS DEC regulations and NYS Fire Code. Other verbiage was taken from other municipalities’ Open Burn laws. Mr. and Mrs. Barnes asked the Board to consider adding more clarification to the prohibitions and provide examples of what is acceptable i.e. type of fire pits. Mayor Ostrander said the Board will be revising the proposed law and will take their request under advisement. Another Public Hearing will be held once the revisions have been made.
- Department Head’s Reports
  - Codes Enforcement Officer W. Brown
    - Submitted monthly codes report to the Board.
  - Fire Chief – J. Waufle
    - The Waterville Fire Dept. will be hosting an EMT class at the fire department. The class will run from Jan 2024 – May 2024 and is open to the public for those wanting to become an EMT.
    - Trucks have all been serviced. Truck 423 will be going to Whitesboro Spring to have springs replaced.
    - Light Town on Heavy Rescue is not working. A service tech will be coming onsite to fix.
    - The Fire Dept. responded to 27 calls in the month of June.

- Clerk/Treasurer G. Barnes
  - Submitted a resolution to authorize Thoma Development Consultants to submit an application on the Village's behalf for funds through the Smart Growth program to update the Village's Comprehensive Plan.

**Authorize an Application for Smart Growth Comprehensive Plan CFA Funds**

WHEREAS, the Village of Waterville is ready to update its comprehensive plan written and adopted in 1964 with a strategic plan adopted in 2010; AND

WHEREAS, the village has completed most tasks in the previously adopted plan, requiring a community led process to determine a new set of goals; AND

WHEREAS, New York's consolidated funding application is offering funds through the CFA round this year for updating comprehensive plans with Smart Growth applications AND

WHEREAS, the funding round is currently open with applications due July 28th;

NOW, THEREFORE, BE IT RESOLVED, that the Village of Waterville authorizes Thoma Development Consultants to submit an application on the village's behalf for funds through the smart growth program to update the comprehensive plan.

**Motion to approve resolution – R. Perry      Seconded by L. Stern      Motion - Carried**

- Cl/Tr Barnes asked for the Board's permission for Deputy Clerk M. McNamara and herself to attend the 2023 NYCOM conference Sept. 18-22.

**Motion to allow – L. Stern      2<sup>nd</sup> – A. Briggs      Carried**

- Trustee's Reports/Old Business
  - Trustee Briggs
    - July 10<sup>th</sup> was the first day of Summer Rec. There are 66 kids registered.
  - Trustee Stern
    - Thanked DPW Superintendent and his DPW crew for the work they did installing a new water line for the Town of Sangerfield's Town Barn. The work was done under the Shared Service Agreement between the two municipalities.
    - There will be an Oriskany Creek Watershed Commission meeting at the Town of Westmoreland on July 20<sup>th</sup> at 4:30pm.
    - The annual SWOCO picnic will be held on July 13<sup>th</sup> at 6pm.
- Mayor's Report
  - DPW Jamie Bechy reported that J.B. Excavating submitted another bid for the Big Creek excavating work. This work came within budget at \$230,000, but they asked to be allowed do part of the work this year and the remaining work next year.
 

**Motion to approve bid – R. Perry      2<sup>nd</sup> – A. Briggs      Carried**
  - It has been over 10 months since the Village submitted an appeal for the court decision made by the Town of Marshall judge regarding the zoning decision for the West Bacon St. property. The Town of Marshall judge has not submitted the court records to NYS Appeals court.
  - Damage was done to one of the Babbott Park bathrooms. Camera footage from outside the bathroom has been reviewed and the Village has some possible suspects.
  - Ellie Allen gave the Village of Waterville an easement for the road between the library and Village parking lot. There was no cost to the Village except for the cost of the survey.

- Adjournment, next meeting August 14<sup>th</sup>, 2023 at 7pm.
  - **Motion to adjourn – A. Briggs**      **2<sup>nd</sup> – R. Perry**      **Carried**
  - Meeting adjourned at 7:54 pm

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Signature

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Date