

The official minutes of the Village of Waterville Board of Trustees' regular board meeting held on January 23, 2023 . Minutes to be approved at the next board meeting on Monday, February 13, 2023.

In attendance: Mayor - G. Ostrander, Treasurer/Clerk – G. Barnes, DPW Superintendent – J. Bechy, CEO –W. Brown, Village Attorney – W. Getman, Fire Chief – J. Waufle, Trustees: R. Perry, G. Mortelette, B. Bogan, A. Briggs

Public in attendance: Patty Louise, Ken Boone, Braeden Reilly, Melissa, Reilly, Erin Mucitelli, Jim Hubbard, Brent Rosky, Tom Meyers, Tyler Barth, Dan Shanley, Kane Patterson

- Call to Order- 7:00pm
- Approve the minutes of the December 12th, 2022 Regular Board meeting.
Motion – R. Perry 2nd – G. Mortelette Carried
- Approve Purchase Orders
Motion – A. Briggs 2nd – B. Bogan Carried
- Approve Audit of Expense Abstracts GEN ABS, TA ABS dated 12/21/22 & 1/23/23, CDBG Draw 6 & Draw 7 ABS 12/21/22 & 1/23/23, SPECIAL GRANTS ABS dated 12/21/22 & 1/23/23
Motion – B. Bogan 2nd – R. Perry Carried
- Board reviewed the 2021-22 AUD and the 2021-22 Annual Review conducted by Fitzgerald, DePietro, & Wojnas, CPAs accounting firm.
- Motion to approve \$75,000 transfer from Fund Balance to A0.3410.420 Fire Dept. Building Maintenance to cover costs associated with the water pipe leak.
Motion – B. Bogan 2nd – G. Mortelette Carried

Public Participation

The Board from Central Oneida County Volunteer Ambulance Corp. (COCVAC) addressed the rumors of the Southern Zone (Station 3) leaving the Oriskany Falls station. The Board said there will be coverage from Oriskany Falls, but the midnight coverage will be moved out of Oriskany Falls due to reduced calls during that time period. The Board explained that resources are allocated based on need. Those resources are moved as need increases in other areas. COCVAC is in the process of developing a cost sharing program that would have municipalities help with funding. COCVAC is looking into a contract that would have the Southern Zone area paying one-third of the estimated costs for response calls in the Southern District. Currently the Southern Zone accounts for 17% of COCVAC's total calls.

Department Heads' Reports

DPW Superintendent – J. Bechy

- The Fire House had another leak last month that caused significant damage. The water damaged the electrical panels. Per NYS Codes, the panels need to be replaced if there is any type of water damage. The current estimated cost of replacing the panels and wiring is \$40,403. There was also damage to the remote access door controllers, kitchen, walls, lights, and some fire house medical equipment. The Fire House repairs most likely will not be completed until this summer.

- One of the items damaged by water was an AED device. Insurance will cover the damaged device, but the Village Hall Community Room needs an AED since it is considered a public venue. The other area that is a possible concern is Babbott Park during Little League games. Volunteer EMS/Firefighter, Ken Boone, priced out a couple of AED units for the Village. The unit recommended would require training, but the unit walks the user through the process which makes it more user friendly for people who do not have medical training. The cost per unit is approximately \$3550.

Motion to purchase two AED devices – G. Ostrander 2nd – B. Bogan Carried

- On December 20, 2022 a light pole on Sanger Ave. was run over. An insurance claim has been filed. A replacement pole has been ordered, but there is a 6-8 month lead time on the pole.
- A radar sign on Tower St. was vandalized. A police report and insurance claim were submitted. The replacement radar sign has a 6-8 week lead time.
- The Babbott Park new playground area is ahead of schedule. Work should be completed this spring.
- There are still a few residences that have not responded to the Village to have their water meter replaced. Letters have been sent and notices have been left on doors, but they still have not responded. If there continues to be no response from these residences, the Village will need to consider having the water shut off until the new meter is installed.
- New York State has issued a new regulation that requires the Village to have an inventory of all copper and lead services in the Village completed by October 2024. By 2028, all identified lines need to be replaced from the water main to the house at the Village's cost. The Village will need to start to look for funding since this would be a significant cost to the Village.
- Presented monthly DPW Superintendent's report.

Fire Chief – J. Waufle

- Presented new volunteer fireman, Brent Carroll, for the Board's approval
Motion to approve – R. Perry 2nd – A. Briggs Carried
- The water leak caused damaged to some of the Fire Department's belongings that were not part of the Village. VFIS was notified and has not yet sent an insurance adjuster.

Codes Enforcement Office – W. Brown

- Four building permits issued since the last board meeting
- The smoke shop on Main Street has not passed inspection and will not open until spring/summer.
- Presented January Codes report

Treasurer/Clerk – G. Barnes

- The go-live for the new financial/payroll software is set for February 1st. The new utility billing software is scheduled to go-live at the end of April
- Tr/C1 Barnes asked the Board's permission to allow digital signatures with the new software. The digital signature is computer specific and will only be stored on the Treasurer/Clerk's computer.

The Board approved the use of digital signatures

- Motion to approve Draw #8 bills for the CDBG grant
Motion – B. Bogan 2nd – G. Mortelette Carried
- A budget meeting for the 2023-24 budget was scheduled for February 6 at 5pm

Village Attorney – W. Getman

- A Notice of Appeal was filed for the Zoning Issue on W. Bacon.
- The construction claim for Hubbard Construction was assigned to a new Supreme Court judge. The Village is now waiting to see if another court conference will be scheduled.

Trustee’s Reports/Old Business

- Brian Bogan
 - Complimented the DPW crew on the playground work at Babbott Park.
 - The Waterville First meeting scheduled for Jan. 19 was cancelled and re-scheduled for this Thursday, Jan. 26 at 6:30pm. The meeting’s guest speaker will be Julie Dudrick from Colgate University.
 - The Democratic caucus will be held on Jan. 30 at 7pm and the Republican caucus will be also held on Jan. 30 at 6:30pm.

Mayor’s Report

- There is some interest in the 16 acres of land at the reservoir that is land locked.

Meeting adjourned at 8:32 pm. Next meeting will be February 13th, 2023 at 7pm.

Motion to adjourn – B. Bogan 2nd – G. Ostrander Carried

Signature

Date